

Carlingford West Public School

Felton Rd, Carlingford NSW 2118 Phone: (02) 98717187 Fax: (02) 98722081 Email: carlingfow-p.school@det.nsw.edu.au
www.carlingfordwest.nsw.edu.au

Our Best



iPad Policy 2018

1. Introduction

This document provides guidance to the school community for the management of iPads. At Carlingford West Public School, we have determined the iPad to be the most effective learning tool to facilitate the development of 21st century learning skills within primary school classrooms.

2. Network access

Access to the Department of Education (DoE) WIFI network, including the Internet, will be made available to all students. This network is protected by the Department of Education and blocks access to inappropriate sites to ensure student safety whilst using the iPad at school.

3. Devices and usage at school

The student is responsible for the correct and appropriate use of their iPad and Apps.

Transport of devices: All devices are to be carried around our school in a secure manner. Storage of devices before 9:25 am is in a class locker in a secure location.

Screen time per day is in proportion to research guidelines, student age and is balanced across the week to ensure students are not spending large amounts of time on their iPad. Teachers ensure students take regular breaks when using iPads.

Digital homework may be assigned and this will vary between grades.

Games/Apps: No Gaming talk is permitted during class time. All Apps used at school have an educational purpose. If any new Apps need to be downloaded to the iPad throughout the year, this information will be communicated via the School App.

Guidelines for students:

- Students use their own or leased iPad when directed by the class teacher
- Students are not to carry more than one device at a time to minimize the chance of breakages
- Students only access the Apps that are on our school list or as directed by the teacher
- No taking photos of other students without their permission
- No iPad usage during lunch, recess or before and after extra-curricular activities
- Students do not access 'Settings' without teacher assistance
- Students do not access any messaging Apps
- No AirDropping or Instasharing of photos or work unless supervised by the teacher

4. Managing incidents or concerns:

Class teachers may restrict use of iPad temporarily if student does not follow the iPad policy.

The school uses a 3 warning card system: If a student receives 3 warnings, they will be referred to the AP and will lose iPad privileges or not be allowed to use/bring their iPad to school for a period of time and parents/carers will be notified.

If an incident is of a serious nature parents will be contacted immediately and an interview will be arranged and iPad use will be immediately restricted.

Please refer to the Parent iPad handbook for further information available on the School Website.